



## *Cazadero Community Services District Meeting Minutes – June 12, 2024*

### **1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:41 PM on June 12, 2024. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. Chief Krausmann, AA Kulczewski, and two members of the public were also present.

### **2. Public Comment**

None.

### **3. Agenda Adjustments**

None.

### **4. Director Reports**

None.

### **5. Staff Reports**

AA Kulczewski gave the Park & Rec report for Al Dewart: The park is in good overall condition, the new playground equipment is holding up well and the park is being used regularly; the redwood chips have settled a couple inches so more are needed; tennis and basketball courts still need resurfacing; due to wet winter more frequent weed whacking will be needed to keep weeds down; the problem with the septic tank has been resolved and the restrooms are operational again. Directors P. Barry and H. Canelis discussed the need to fill the cracks in the courts and fixing the hill sloughing off onto the basketball court during rains.

Chief Krausmann reported Engine 5282 is back in service but 5290 is now out of service due to mechanical problems; it will take 4-5 months to get the chassis for the new rescue rig then 6 months to build, will have to fly back for pre-build conference; he was successful in getting a discount off the price of the new rescue rig of about \$1,800 through the Ford fleet program; and we need to start talking about shoring up behind Station 1.

### **6. Consent Calendar Items**

On a motion by Director M. Berry, Seconded by Director D. DeBeaune, the Board moved to approve the minutes for the May 8, 2024, meeting and the financials for the months of March and April 2024.  
VOTE: 5-0-0

### **7. Action Items**

**a. Station 1 Kitchen and Women's Bathroom Renovation/Improvements** – Presentation on kitchen renovation by Marissa Martinez-Adamis and Ashley Parmeter, total cost between \$38,000 and \$52,000 depending on options. There were concerns the cost would trigger ADA and/or seismic compliance. Questions were raised about at what point do we just build a new station and how to fund a new facility. Suggestions were made to form a sub-committee to look into what we want and can do for the future, hire a consultant to look over everything to see what we can do, and only doing part of the suggested renovations. After further discussion, item tabled to July meeting.

**b. Firehall fencing** – No update, item tabled to July meeting.

- c. **Fuel Tank for Fire Department** – Chief Krausmann has seen used tanks going for \$7,000-\$8,000, would also have to have a concrete pad to put it on; he will look into pricing on a 500-gallon split tank (250-gas, 250-diesel). After further discussion, item tabled to July meeting.
- d. **CalFire Amador Contract** – Chief Krausmann reported he is trying to set up a meeting with his contact with CalFire. After further discussion, item tabled to July meeting.
- e. **Resolution 23/24-04 to Oppose Initiative 1935 (Formerly 21-0042A1)** – Board declined to adopt resolution.
- f. **BDK Septic Service bid to repair riser lids on Park restroom septic tanks** – After discussion of the options to repair the riser lids, on a motion by Director M. Berry, Seconded by Director D. DeBeaune, the Board moved to accept bid option #3 from BDK Septic Service. VOTE: 5-0-0
- g. **Resolution 23/24-05 Approving the 2024-25 Fiscal Year Preliminary Budget** – On a motion by Director M. Berry, Seconded by Director H. Canelis, the Board moved to adopt Resolution 23/24-05. VOTE: 5-0-0
- h. **Resolution 23/24-06 Ordering an Election Be Held and Requesting Consolidation with November 5, 2024, Consolidated District Election** – On a motion by Director M. Berry, Seconded by Director H. Canelis, the Board moved to adopt Resolution 23/24-06. VOTE: 5-0-0
- i. **Memberships** – The Board decided to join the Fire Districts Association of California

**8. Discussion Items**

- a. **Fiber Optic Grant and Emergency Communications** – No updates at this time.
- b. **Update on grants** – No updates at this time.

**9. Correspondence**

None.

**10. Financial Reports**

AA Kulczewski reported bills totaling \$21,276.87 were presented for payment.

**11. Adjournment**

On a motion by Director M. Berry, Seconded by Director D. DeBeaune, the Board moved to adjourn the meeting at 8:11 PM. VOTE: 5-0-0:

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Paul Barry

\_\_\_\_\_  
Maureen Barry

\_\_\_\_\_  
Homer Canelis

\_\_\_\_\_  
Daina DeBeaune

\_\_\_\_\_  
Scott Griswold

\_\_\_\_\_  
Date

## Parmeter Park Maintenance Summary March 1, 2024

Cazadero Community Services District:

3-1-24

The park is in good overall condition. The newer playground equipment is holding up well with no malfunctions. One of the wood picnic tables that Paul was using at Railroad station was moved back to the new playground and is being used regularly by park patrons. The other table remains at the railroad station.

The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I have been power blowing and sweeping the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. 3-4 times per week.

The new playground area is going to need more redwood chips since the chips have settled a couple of inches since being delivered and spread out.

The bathroom sinks and toilets are older but functioning well. The paper dispensers are older but still functioning ok.

As previously mentioned in prior reports over last few years, the tennis ct and basketball courts are going to need resurfacing. Older finish coat continues to flake off with the rate of flaking escalating.

There have been no notable abnormalities, vandalism or illegal dumped garbage incidents since last report.

I have begun first round of weedwacking. Last winter had excessive rain so there will be heavier weedwacking necessary to keep the weeds down, especially in the areas above the railroad station and hillside across the street from the firehouse where heavy brush removal was done last season.

Alan Dewart



Park worker

## Parmeter Park Maintenance Summary June 1, 2024

Cazadero Community Services District:

6-1-24

The park is in good overall condition. The newer playground equipment is holding up well with no malfunctions.

The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I have been power blowing and sweeping the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. 3-4 times per week.

The bathroom sinks and toilets are older but functioning well. The paper dispensers are older but still functioning ok.

As previously reported, the tennis ct and basketball courts are going to need resurfacing. Older finish coat continues to flake off with the rate of flaking escalating.

There have been no notable vandalism or illegal dumped garbage incidents since last report.

I have begun second and third rounds of weedwacking. This year is a bad year for weed growth and will require as much as 2 to 3 times the normal weedwacking.

On 5-7-24 I discovered a problem with the mens bathroom toilet overflowing. Further assessed and suspected possible problem at septic tank. I closed the mens side of the restrooms until repairs could be made. I cleaned up the toilet and floor with liquid bleach and water. The womens restroom toilet was still functioning ok so left it open. I popped the septic tank covers and noted high septic water level in tank. Contacted Paul and Homer. Suspected possible leech line failure. Paul and Home contacted septic company. Company came out at earliest availability on 5-21-24. During vacuum removal of the septic liquied, Technician discovered tank outlet was plugged. Technician unplugged and tested outlet. Outlet works. Water flowing to leech line normally. Tech will check on riser repair because old tank caps are work and chipped at edges and need replacement. I believe Paul and Homer are coordinating this repair/replacement with the septic company. I reopened the mens restroom after cleaning and disinfecting it.

Alan Dewart



Park worker