



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
July 09, 2025 ~ 6:30PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero, CA 95421

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org and upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at www.cazadero-csd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707) 591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
 - e. Firefighters Association Report
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – June 11, 2025

ACTION ITEMS

1. **Measure H Funding** – Discussion/Action –
2. **Resolution 25/26-01 Resolution Adopting 2025/2026 fiscal year final budget and the 2025/26 appropriations limit** – Discussion/Action –
3. **Resolution 25/26-02 Authorizing Portal to Portal Pay for Employees** – Discussion/Action – Presented by Chief Krausmann
4. **Fire Pickup #5240** – Discussion/Action – Presented by Chief Krausmann

DISCUSSION ITEMS

1. **Update on Grants** – Discussion –
2. **District Logo** – Discussion –
3. **Ted Winslow CAPRI Safety Award** – Discussion –

FINANCIAL REPORTS

COMMUNICATIONS

Sonoma Local Agency Formation Commission, re: Sonoma LAFCO Approved Fiscal Year 2025-26 Final Budget

ADJOURNMENT

STAFF REPORTS

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – June 11, 2025

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:40 PM on June 11, 2025. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, and S. Griswold. Director D. DeBeaune was absent. CAL Fire Division Chief Ben Nicholls, Fire Chief Krausmann, and AA Kulczewski were also present.

2. Public Comment

None.

3. Agenda Adjustments

Action Item 1 – CalFire Amador Contract moved to before Director Reports.

4. Director Reports

None.

5. Staff Reports

AA Kulczewski reported she needs help with the Redwood Credit Union application; directors will assist after the meeting.

Facilities report is in the Board Packet.

Chief Krausmann reported that 5282 did not pass the compression test, it will be sent out for repair; eta on the new type 6 is this fall; we have two new drivers, they passed both classes; we are moving forward on the Station 2 expansion and fuel tank placement; we should have station coverage for the rest of the month with 1 or 2 firefighters per shift.

The Call Report for May:

Nature of Call	Number of Calls
Medical Aid	6
Fire	1
Hazardous Condition	1
FAS	11
Traffic Collision	1
Smoke Investigation	1

6. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director H. Canelis, the Board moved to approve the minutes for the May 14, 2025, meeting and the financials for the month of April 2025. VOTE: 4-0-0

7. Action Items

- a. **CalFire Amador Contract** – Cal Fire Division Chief Ben Nicholls explained firefighter coverage and costs for a one-year vs. a three-year Amador contract. Contract will cover approximately mid-December through March at a cost of about \$86,445 per month and invoices will be sent quarterly. After some discussion, on a motion by Director M. Berry, Seconded by Director S. Griswold, the

Board moved to accept a three-year Amador contract. VOTE: 4-0-0

- b. **Measure H Funding** – Second payment should be received shortly if not already in our account. All stipend payments will be from Measure H funds.
- c. **Resolution 24/25-04 approving the 2025-26 Fiscal Year Preliminary Budget** – After some discussion, on a motion by Director M. Berry, Seconded by Director S. Griswold, the Board moved to approve Resolution 24/25-04. VOTE: 4-0-0.

8. Discussion Items

- a. **Update on grants** – Chief Krausmann reported that a new grant of \$32,613.97 has been awarded to us for a skid unit (slips into back of truck); there has been no word on USDA funds being released for new grants.
- b. **June Special Meeting** – Director P. Barry reminded all directors to attend the Russian River Utility presentation at the June special meeting on June 25, 2025, at 6:30PM at Station 1.

9. Committee Reports

- a. **Real Estate Ad Hoc 2024** – No update.

10. Correspondence

Reviewed.

11. Financial Reports

Bills totaling \$35,025.02 were presented for payment.

12. Adjournment

On a motion by Director S. Griswold, Seconded by Director M. Berry, the Board moved to adjourn the meeting at 8:00 PM. VOTE: 4-0-0

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date

ACTION ITEMS



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 25/26-01

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAZADERO COMMUNITY SERVICE DISTRICT
OF SONOMA COUNTY ADOPTING THE 2025/26 FISCAL YEAR
FINAL BUDGET AND THE 2025/26 APPROPRIATIONS LIMIT.**

WHEREAS, the Board of Directors has adopted the proposed 2025/26 Budget in accordance with Section 29064 of the Government Code, State of California; and,

WHEREAS, the Board of Directors has completed the Budget Hearings as required by Sections 29080 and 29081 of the Government Code, State of California; and

WHEREAS, it is the desire of the Board of Directors to approve the Final 2025/26 Fiscal Year Final Budget as referenced for the Cazadero Community Services District.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Directors of the Cazadero Community Services District does hereby adopt the 2025/26 Fiscal Year Final Budget, in the amount of \$384,011.00; and,

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Board of Directors of the Cazadero Community Services District does hereby set the 2025/26 Appropriations Limit for the District, pursuant to Article XIII of the Constitution of the State of California, and using the factors as determined by the Sonoma County Auditor's Office, the limit shall be set at \$495,398.00.

The foregoing resolution was introduced by Director _____, who moved to waive the first reading and adopt the Resolution, and seconded by Director _____ and adopted by the Board of Directors of the Cazadero Community Services District of Sonoma County, on the ninth day of July, 2025, on a roll call vote of the members of said Board as follows:

Director P. Barry	_____
Director M. Berry	_____
Director H. Canelis	_____
Director D. DeBeaune	_____
Director S. Griswold	_____

AYES:

NOES:

ABSENT OR NOT VOTING:

WHEREUPON, the Board President declared the above and foregoing resolution adopted, and

SO ORDERED.

/s/ _____
Paul Barry, President of the Board

Date: _____

/s/ _____
Maureen Berry, Vice President of the Board

/s/ _____
Homer Canelis, Director

/s/ _____
Daina DeBeaune, Secretary of the Board

/s/ _____
Scott Griswold, Director

**FY 2025-26 Final Budget Summary
CAZADERO COMMUNITY SERVICE DISTRICT**

(1)* Estimated Beginning Fund Balance @7/01/25:	\$571,534.03
(2) Plus: Budgeted FY 2025-26 Revenues: (total from attached worksheet)	\$384,011.00
(3) Less: Budgeted FY 2025-26 Expenditures: (total from attached worksheet)	\$383,934.00
(4)* Estimated Ending Fund Balance @6/30/26:	\$571,611.03
(5) Preliminary Budget Approval Date:	6/11/2025

Board Member

Board Member

Board Member

Board Member

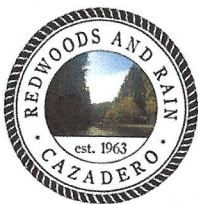
Board Member

Cazadero Community Services District				
Final Budget				
FY 2025-2026			Final	Measure
			Budget	H Funds
			Jul '25 - Jun '26	FY 2025-26
Ordinary Income/Expense				
Income				
10 · Tax Revenue				
1225 · Measure H				600,000.00
1000 · Property Taxes-CY Secured			350,000.00	
1011 · SB 2557 Prop Tax Admin			-4,051.00	
1020 · Prop Tax-CY Supplemental			8,426.00	
1040 · Prop Tax-CY Unsecured			11,000.00	
1042 · Cost Reim-Coll DEL CY UNS			0.00	
1060 · Prop Tax-PY Secured			-161.00	
1080 · Supplemental Prop Tax-PY			-27.00	
1100 · Prop Taxes-PY Unsecured			209.00	
1106 · State Property Tax Backfill			0.00	
Total 10 · Tax Revenue			365,396.00	600,000.00
17 · Use of Money/Property				
1700 · Interest on Pooled Cash			7,000.00	
1702 · WestAmerica Bank			0.00	
1703 · LAIF Interest			9,500.00	
1704 · Comm First CU - Savings			65.00	
1801 · Hall Use			450.00	
Total 17 · Use of Money/Property			17,015.00	0.00
20 · Intergovernmental Revenues				
2080 · Fish & Game in lieu of Prop T			0.00	
2440 · ST-HOPTR			1,600.00	
2500 · State-Other Funding (ST)			0.00	
Total 20 · Intergovernmental Revenues			1,600.00	0.00
40 · Miscellaneous Revenues				
4212 · Covid Fiscal Relief				
4040 · Misc. Income			0.00	
4040 A · Recruitment/Retention-Region 5			0.00	
4040 · Misc. Income - Other			0.00	
Total 4040 · Misc. Income			0.00	0.00
4050 · State & Local Grants			0.00	
4051 · Federal Grants			0.00	
4105 · Insurance Loss Payment			0.00	
4102 · Donations			0.00	
4128 · Dispatch Fee Reimbursement			0.00	
4200 · Equip Rental-State of CA			0.00	
4201 · Strike Team-State of CA			0.00	
42111 · State - Other In-Lieu			0.00	
4210 · State of CA EDD Refund			0.00	
Total 40 · Miscellaneous Revenues			0.00	0.00
Total Income			384,011.00	600,000.00
Gross Profit			384,011.00	600,000.00
Expense				
50 · Salaries/Employment Benefits				
51 · Fire Department-Salaries/Empl B				
5915 · Fire Department Payroll Expense			1,300.00	30,000.00
5911 · Firefighter C & D Reimbursement				
Calls			7,500.00	
Drills			5,500.00	
Stipend				84,000.00
Strike Team			0.00	
5911 · Firefighter C & D Reimbursement - Other			0.00	
Total 5911 · Firefighter C & D Reimbursement			13,000.00	84,000.00

	Budget	H Funds
	Jul '25 - Jun 26	FY 2025-26
Total 51 · Fire Department-Salaries/Empl B	14,300.00	114,000.00
52 · Park & Rec-Salaries/Employ Bene		
5912 · Park & Rec Payroll Expenses	7,346.00	
Total 52 · Park & Rec-Salaries/Employ Bene	7,346.00	0.00
54 · Admin-Salaries/Employ Benefits		
5914 · Admin Payroll Expenses	20,595.00	
Total 54 · Admin-Salaries/Employ Benefits	20,595.00	0.00
5910 · Payroll Expenses	35,000.00	
5935 · Unemployment Insurance	0.00	0.00
5940 · Wrkmn Comp	2,000.00	25,000.00
50 · Salaries/Employment Benefits - Other		
Total 50 · Salaries/Employment Benefits	79,241.00	139,000.00
60 · Services/Supplies		
61 · Fire Department-Services/Suppli		
6527 · Amador		302,560.00
6021 · Clothing, Uniform, Personal	3,500.00	
6022 · Safety Clothing	11,700.00	
6040 · Communications		
Station 1 Emergency Phones	3,650.00	
Stn 1 Internet	2,600.00	
Stn 1 Telephone	4,400.00	
Stn 2 Internet	2,500.00	
Stn 2 Telephone	1,000.00	
6040 · Communications - Other	0.00	
Total 6040 · Communications	14,150.00	0.00
6060 · Food	1,500.00	
6101 · Insurance - Fire Department	100.00	
6149 · Maintenance-Radio/Pagers	5,000.00	
6181 · Maintenance - Fire Department		
Apparatus Annual Pump Testing	3,000.00	
Gen Bi-Annual Load Test	1,000.00	
Generator Maintenance	225.00	
SCBA Testing	2,000.00	
Main Siren Maintenance	500.00	
Station 2 Mntce (Include Siren)	1,000.00	
Stn 2 Well Maintenance	408.00	
Station 1-Mntce	6,000.00	
6181 · Maintenance - Fire Department - Other	1,500.00	
Total 6181 · Maintenance - Fire Department	15,633.00	0.00
6261 · Medical Equip	4,550.00	
6457 · Computer Chrgs-Firehouse Softwa	1,000.00	
6461 · Misc Supplies/Expenses	1,000.00	
6510 · Recruitment/Retention	1,000.00	
6526 · REDCOM		8,000.00
6654 · Medical Exam	2,500.00	
6820 · Rents and Leases - Equipment	550.00	
6880 · Minor Equipment/Sm Tools	3,500.00	
6881 · Safety Equip	10,000.00	
6883 · Fire Equip	3,500.00	
7053 · Permits/License/Fees	300.00	
7201 · Gas & Oil	12,000.00	
7321 · Utilities - Fire Department		
Stn 2 Propane	3,400.00	
Stn 2 Garbage	625.00	
Stn 2 Electricity	2,200.00	
Stn 1 Water	700.00	
Stn 1 Propane	3,500.00	

	Budget	H Funds
	Jul '25 - Jun 26	FY 2025-26
Stn 1 Garbage	1,500.00	
Stn 1 Electricity	6,100.00	
Siren Electricity	250.00	
7321 · Utilities - Fire Department - Other	0.00	
Total 7321 · Utilities - Fire Department	18,275.00	0.00
7330 · Sanitation-Stn2		
Annual Septic Permit	500.00	
Septic Monitoring Fee	400.00	
Total 7330 · Sanitation-Stn2	900.00	0.00
7930 · Interest Expense	0.00	
Total 61 · Fire Department-Services/Suppli	110,558.00	310,560.00
62 · Park & Rec-Services/Supplies		
7322 · Utilities - Park & Rec		
Electricity Outdoor	1,700.00	
Park Garbage	200.00	
Park Water	1,730.00	
Total 7322 · Utilities - Park & Rec	3,630.00	0.00
Total 62 · Park & Rec-Services/Supplies	3,630.00	0.00
63 · Street Lights-Services/Supplies		
7323 · Utilities - Street Lights		
Street Lights Electricity	6,900.00	
Total 7323 · Utilities - Street Lights	6,900.00	0.00
7340 · Street Lights Expenses	0.00	
Total 63 · Street Lights-Services/Supplies	6,900.00	0.00
64 · Admin-Services/Supplies		
6280 · Memberships/Certs	1,500.00	
6015 · Annex/Consolidation/Parcel Tax		
6080 · Household Supplies	500.00	
6400 · Office expense	4,500.00	
6405 · Office Equip & Furnishings	1,250.00	
6410 · Mail and Postage Supplies	250.00	
6500 · Other Professional Svcs	9,500.00	
6587 · LAFCO	720.00	
6610 · Legal	8,000.00	
6630 · Audit	6,450.00	
6634 · Bank Fees	50.00	
6800 · Publications and Legal Notices	270.00	
7051 · Refunds	0.00	
Total 64 · Admin-Services/Supplies	32,990.00	0.00
65 · Vegetation Management		
6540 · Chipper Maintenance	1,900.00	
6545 · Boom Truck Maintenance	2,000.00	
6547 · 1980 Ford F350	2,000.00	
65 · Vegetation Management - Other	1,050.00	
Total 65 · Vegetation Management	6,950.00	0.00
6100 · Insurance	75,165.00	
6140 · Apparatus Maintenance	16,000.00	
6180 · Maintenance-Bldg & Imp.		
Parks Maintenance-Playground	14,000.00	
Brush Removal	0.00	
6180 · Maintenance-Bldg & Imp. - Other	1,000.00	
Total 6180 · Maintenance-Bldg & Imp.	15,000.00	0.00
6462 · COVID-19 Expenses		
7120 · Training	10,000.00	
7320 · Utilities	0.00	
7335 · Park Development	19,500.00	
Total 60 · Services/Supplies	296,693.00	310,560.00
85 · Capital-Fixed Asset Expense		

		Budget	H Funds
		Jul '25 - Jun 26	FY 2025-26
	8560 · Equipment (F/A)	8,000.00	
	8570 · Structure	0.00	
	8570 H · Measure H Funded Structure		150,000.00
	Total 8570 · Structure	0.00	150,000.00
	Total 85 · Capital-Fixed Asset Expense	8,000.00	150,000.00
	Total Expense	383,934.00	599,560.00
	Net Ordinary Income	77.00	440.00
	Other Income/Expense		
	Other Expense		
	Depreciation Expense		
	Equipment	0.00	
	Buildings	0.00	
	Total Depreciation Expense	0.00	0.00
	Total Other Expense	0.00	0.00
	Net Other Income	0.00	0.00
	Net Income	77.00	440.00



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 25/26-02

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAZADERO COMMUNITY SERVICES DISTRICT OF SONOMA COUNTY
AUTHORIZING OVERTIME AND PORTAL TO PORTAL PAY FOR EMPLOYEES.**

WHEREAS, the Cazadero Community Services District is a public agency located in the County of Sonoma, State of California; and,

WHEREAS, it is the Cazadero Community Services District desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Cazadero Community Services District has in its employ, Fire Department response personnel include: Fire Chief, Assistant Chief, Fire Captain, Engineer, Apparatus Operator, Equipment Operator, Firefighter/EMT, and Firefighter; and

WHEREAS, the Cazadero Community Services District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Cazadero Community Services District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now Therefore Be It Resolved that the conditions set forth in this resolution, as stated above, take effect upon adoption by the Cazadero Community Services District.

PASSED, APPROVED and ADOPTED at a regular scheduled meeting of the Board of the Cazadero Community Services District held on the 9th day of July 2025, by the following roll call vote:

Director P. Barry	_____
Director M. Berry	_____
Director H. Canelis	_____
Director D. DeBeaune	_____
Director S. Griswold	_____

AYES:

NOES:

ABSTAIN:

ABSENT:

Date:

Paul Barry, Board President

ATTEST:

Maureen Berry, Vice President of the Board

Daina DeBeaune, Secretary of the Board

Homer Canelis, Director

Scott Griswold, Director

DISCUSSION ITEMS



1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678

Phone: (916) 722-5550
Fax: (916) 722-5715
Website: capri-jpa.org

June 10, 2025

Paul Barry
Cazadero Community Services District
P.O. Box 508
Cazadero, CA 95421

Dear Paul Barry,

On behalf of the Board of Directors for the California Association for Park & Recreation Indemnity ("CAPRI"), we are proud to present to you the "Ted Winslow CAPRI Safety Award" as part of the Cycle XIX District Visitation Program. We take great pleasure in recognizing Districts that have received the highest rating possible following their District Visit, as this award represents your District's commitment to safety and loss control. Congratulations to you and your team!

We present these Awards at the annual CARPD Conference and look forward to recognizing each winner in front of all of their peers. Although your District was unable to attend this year in San Diego on May 22, 2025, your efforts are recognized and acknowledged.

Keep up the good work and continue to promote a safe and healthy environment for both the public and your employees. Congratulations again and we look forward to your District earning another Safety Award following the Cycle XX District Visit.

Sincerely,

Kirk Andre
Director of Safety and Risk Control
kandre@capri-jpa.gov

enclosure

FINANCIALS

CORRESPONDENCE

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 SANTA ROSA AVENUE, SUITE 240, SANTA ROSA, CA 95404
(707) 565-2577 www.sonomalafco.org

July 1st, 2025

TO: County Administrator, County of Sonoma
City Managers
Clerks to Boards of Directors of Independent Special Districts

FROM: Cynthia Olson, Senior Administrative Analyst

SUBJECT: Sonoma LAFCO Approved Fiscal Year 2025-26 Final Budget

At its meeting on June 4, 2025, the Sonoma Local Agency Formation Commission (Commission) adopted its Fiscal Year 2025-26 Final Budget. As directed by the Commission, staff are forwarding the adopted budget and Commission resolution to our funding agencies: the County, Cities, and Independent Special Districts. The 2025-26 Budget will become effective on July 1, 2025.

The 2025-26 adopted budget projects expenditures at \$1,184,294, an increase of about six percent over the current year adopted budget of \$1,116,78 due primarily to increased costs including:

- Salaries and Benefits: The Commission will continue to be staffed at the current 3.7 Full-Time Equivalent level. Increases in salaries and associated costs are due in part to cost of living increases for employees as well as increases in medical insurance premiums.
- Legal Services: Our use of legal counsel has increased as we handle more complex projects requiring legal review and consultation including the review and development of Commission policies. Staff also receives assistance from Counsel with regards to the review and drafting of documents related to the California Environmental Quality Act (CEQA).
- Information Services: The estimated costs for Information and Technology services are increasing in large part due to increased costs of salaries and benefits, costs of implementing Microsoft 365 and the move to Cloud services, and the increased need for 24/7 cybersecurity to protect the County system from repeated cybersecurity threats.

Apportionments from the County, the Cities and the Independent Special Districts, interest from invested cash, and revenue from processing fees fund LAFCO operations. For 2025-26, the Commission approved an increase of five percent in overall agency apportionments. The Commission directed that approximately \$270,000 of the Commission's Fund Balance be used as necessary to reduce agency costs and balance expenditures.

Individual agency apportionments, which are based on revenues reported to the State Controller's Office in the most recent available report, may vary from the current year's apportionment. The Auditor's Office, which is responsible for calculating, billing, and collecting apportionments will provide invoices to agencies shortly.

If your agency has questions about the Commission's Fiscal Year 2025-26 Final Budget, please contact me at (707) 565-2587 or at Cynthia.Olson@sonoma-county.org.

Attachments: Fiscal Year 2025-26 Final Budget
Commission Resolution 2800

SONOMA LAFCO Adopted FY 2025-26 Budget

SALARIES AND BENEFITS

Account	Description	2023-24 Adopted	2023-24 Actuals	2024-25 Adopted	2024-25 Projected Actuals	2025-26 Adopted Preliminary
50101	Regular Earnings	\$ 455,473	\$ 396,808	\$ 529,109	\$ 419,830	\$ 550,833
50105	Miscellaneous Wages	\$ 26,551	\$ 2,153	\$ -	\$ 10,479	\$ 9,090
50114	Bds & Commissions	\$ 9,600	\$ 4,400	\$ 9,600	\$ 6,700	\$ 9,600
50201	County Retirement	\$ 159,778	\$ 122,137	\$ 183,998	\$ 136,466	\$ 180,563
50205	FICA/Medicare	\$ 35,766	\$ 29,900	\$ 38,934	\$ 31,117	\$ 40,622
50301	Health Insurance	\$ 76,000	\$ 72,495	\$ 93,155	\$ 78,135	\$ 98,163
50304	HRA	\$ 3,257	\$ 3,037	\$ 3,270	\$ 3,637	\$ 3,270
50306	Disability	\$ 2,797	\$ 2,296	\$ 3,053	\$ 2,447	\$ 3,181
50307	Dental Insurance	\$ 3,995	\$ 3,251	\$ 3,995	\$ 3,264	\$ 3,995
50308	Life Insurance	\$ 661	\$ 536	\$ 758	\$ 574	\$ 788
50309	Vision Insurance	\$ 662	\$ 536	\$ 662	\$ 539	\$ 662
50310	Unemploy. Insurance	\$ 108	\$ 87	\$ 104	\$ 82	\$ 178
50401	Workers Compensation	\$ 7,345	\$ 6,219	\$ 8,839	\$ 5,851	\$ 7,443
50501	Employee Assistance Program	\$ 96	\$ 69	\$ 102	\$ 72	\$ 102
50502	Deferred Compensation	\$ 17,153	\$ 13,537	\$ 19,757	\$ 14,757	\$ 20,560
Total Salaries and Benefits		\$ 799,242	\$ 657,462	\$ 895,336	\$ 713,950	\$ 929,050

SERVICES AND SUPPLIES

Account	Description	2023-24 Adopted	2023-24 Actuals	2024-25 Adopted	2024-25 Projected Actuals	2025-26 Adopted Preliminary
51206	Auditing Services Biennel Audit	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ 20,000
51207	Auditor Accounting Services	\$ 13,500	\$ 13,697	\$ 13,000	\$ 10,000	\$ 16,000
51211	Legal Services	\$ 45,000	\$ 47,783	\$ 40,000	\$ 40,000	\$ 46,000
51249	Professional Services	\$ 85,500	\$ 64,464	\$ 50,000	\$ 15,000	\$ 30,000
51301	Legal Notices	\$ 2,500	\$ (271)	\$ 2,000	\$ 3,600	\$ 2,000
51421	Lease	\$ 43,000	\$ 41,820	\$ 43,000	\$ 44,000	\$ 44,000
51602	Travel Expense	\$ 9,487	\$ 10,721	\$ 11,500	\$ 1,500	\$ 1,000
51901	Communications	\$ 2,700	\$ 2,575	\$ 2,800	\$ 3,000	\$ 3,100
51904	ISD Full Support ¹	\$ 27,000	\$ 29,663	\$ 28,000	\$ 34,000	\$ 37,000
51905	ISD - Project Work	\$ -	\$ 137	\$ -	\$ -	\$ 5,000
51906	ISD-Assistance with Website	\$ 1,000	\$ 3,370	\$ -	\$ 1,000	\$ 500
51911	Postage	\$ 1,000	\$ 46	\$ 1,000	\$ 4,000	\$ 1,000
51915	Printing	\$ 500	\$ -	\$ 500	\$ 5,000	\$ 500
51916	County Services (Current FY)	\$ -	\$ -	\$ -	\$ 9,000	\$ 5,700
51924	County Cost Plan Services (Previous FY)	\$ 3,000	\$ 11,252	\$ 15,000	\$ 5,700	\$ 23,000
51041	General Liability Insurance	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,193
52091	Memberships	\$ 8,913	\$ 8,913	\$ 9,123	\$ 9,200	\$ 9,424
52111	Office Expense	\$ 4,000	\$ 5,470	\$ 4,000	\$ 4,300	\$ 4,000
52181	Business Meals/Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
57015	Major Equipment Replacement	\$ 1,882	\$ 1,882	\$ 1,459	\$ 1,600	\$ 2,827
Total Services & Supplies		\$ 265,982	\$ 258,522	\$ 221,382	\$ 194,900	\$ 255,244
Total Expenditures		\$ 1,065,224	\$ 915,984	\$ 1,116,718	\$ 908,850	\$ 1,184,294

SONOMA LAFCO Adopted FY 2025-26 Budget (con't)

REVENUES

Account	Revenue Source	2023-24 Adopted	2023-24 Actuals	2024-25 Adopted	2024-25 Projected Actuals	2025-26 Adopted Preliminary
42601	County	\$ 320,938	\$ 320,938	\$ 336,985	\$ 336,985	\$ 353,835
42627	Special Districts	\$ 160,469	\$ 156,693	\$ 168,492	\$ 168,492	\$ 176,917
42628	Cities	\$ 320,938	\$ 320,938	\$ 336,985	\$ 336,985	\$ 353,835
Total Intergovernmental Revenue		\$ 802,345	\$ 798,570	\$ 842,463	\$ 842,463	\$ 884,586
44002	Interest Pooled Cash	\$ 8,000	\$ 37,306	\$ 30,000	\$ 45,000	\$ 30,000
45061	Fees for Services	\$ -	\$ 77,812	\$ -	\$ 43,000	\$ -
47103	Computer Replacement Fund	\$ -	\$ 3,370	\$ -	\$ -	\$ -
Other Revenue Sources		\$ 8,000	\$ 118,488	\$ 30,000	\$ 88,000	\$ 30,000
Total Projected Revenues		\$ 810,345	\$ 917,058	\$ 872,463	\$ 930,463	\$ 914,586
Use of Fund Balance		\$ 254,879	\$ (1,074)	\$ 244,255	\$ (21,613)	\$ 269,708
Total Revenue Sources		\$ 1,065,224	\$ 915,984	\$ 1,116,718	\$ 908,850	\$ 1,184,294

FUND BALANCE

Beginning 2020-21 Fund Balance	\$ 508,894
Added to Fund Balance	\$ 25,760
Beginning 2021-22 Fund Balance	\$ 534,654
Added to Fund Balance	\$ 229,138
Beginning 2022-23 Fund Balance	\$ 763,792
Added to Fund Balance	\$ 61,280
Beginning 2023-24 Fund Balance	\$ 825,072
Added to Fund Balance	\$ 1,074
Beginning 2024-25 Fund Balance	\$ 826,146
Estimated Addition to Fund Balance	\$ 21,613
Estimated Beginning 2025-26 Fund Balance	\$ 847,759
 Estimated Reserve (50% of Fund Balance)	 \$ 423,880

Resolution No. 2800

111 Santa Rosa Avenue, Suite 240
Santa Rosa, California 95404

June 4, 2025

**Resolution of the Local Agency Formation Commission of the County of Sonoma,
State of California, Adopting the Local Agency Formation Commission's Fiscal
Year 2025-26 Final Budget and Fee Schedule**

WHEREAS, the Local Agency Formation Commission of the County of Sonoma (the Commission) is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a proposed and final budget annually, after noticed public hearings; and

WHEREAS, the Commission is allowed by law to charge for the services provided in the processing of applications and identifies such fees in its 2025-26 Fee Schedule; and

WHEREAS, the Commission conducted a public hearing and adopted the Fiscal Year 2025-26 Proposed Budget, as recommended by the Budget Committee and prepared by staff, on April 2, 2025; and

WHEREAS, on June 4, 2025, the Commission conducted a public hearing and reviewed and adopted the Fiscal Year 2025-26 Final Budget and Fee Schedule prepared by staff; and

WHEREAS, the Fiscal Year 2025-26 Final Budget and Fee Schedule is not a project pursuant to the requirements of the California Environmental Quality Act; and

WHEREAS, the Commission determines that the Fiscal Year 2025-26 Final Budget and Fee Schedule will allow the Commission to fulfill its purposes and programs; and

WHEREAS, the Commission wishes to maintain an unreserved/undesignated fund balance to cover unforeseen needs and for other uses as the Commission directs.

NOW, THEREFORE, the Commission does hereby resolve, determine and order as follows:

1. The Commission's Fiscal Year 2025-26 Final Budget and Fee Schedule is adopted.

2. An "unreserved/undesignated fund balance," in an amount determined by the Commission, shall be maintained.
3. Staff is directed to request the Sonoma County Auditor-Controller-Treasurer-Tax Collector to calculate, prior to the end of Fiscal Year 2024-25, final apportionments of the Commission's operating costs for Fiscal Year 2025-26 for the county, cities, and independent special districts, based on the Fiscal Year 2025-26 Final Budget, and prepare and send apportionment statements to the Commission's funding agencies for payment.

The foregoing resolution was introduced at a regular meeting of this Local Agency Formation Commission on the 4th day of June 2025 and ordered adopted by the following vote:

COMMISSIONERS: *Harvey, Holmer, Lowe, Hermosillo and Hodges*

AYES: *5*
NOES: *0*
ABSTAIN: *0*

WHEREUPON, the Chairman declared the foregoing resolution adopted, and

SO ORDERED

ATTEST:

BY:

Mark Bramfitt

Mark Bramfitt, Executive Officer

The within instrument is a correct copy of the original on file in this office.

ATTEST:

BY:

[Signature]

Clerk