



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

Board Meeting Agenda
December 10, 2025 ~ 6:30PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero, CA 95421

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org and upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at www.cazadero-csd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707) 591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
 - e. Firefighters Association Report
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – November 12, 2025
2. Approval of Special Meeting Minutes – November 16, 2025

ACTION ITEMS

1. **Temporary Shelters for Station 2** – Discussion/Action –
2. **Starlink Monthly Plan for New Chief's Pickup** – Discussion/Action –
3. **Dates of Monthly and End-Of-Month Paychecks** – Discussion/Action –

DISCUSSION ITEMS

1. **Update on Grants** – Discussion –
2. **Update on District Logo** – Discussion –
3. **Update on District Website** – Discussion –

COMMUNICATIONS

None

ADJOURNMENT

STAFF REPORTS

Cazadero Community Services District
Bills Presented for Payment
November 13 through December 10, 2025

12/07/25

Accrual Basis

Date	Num	Name	Amount
Nov 13 - Dec 10, 25			
11/16/2025	EFT	Comcast	-234.08
11/25/2025	EFT	McPhail Fuel Co.	-71.01
11/20/2025	EFT	Recology Sonoma Marin	-58.01
11/28/2025	EFT	Comcast	-218.90
12/01/2025	EFT	P. G. & E.	-157.91
12/01/2025	EFT	P. G. & E.	-831.87
12/08/2025	EFT	P. G. & E.	-553.88
12/10/2025	EFT	Frontier Communications	-367.71
12/10/2025	EFT	Frontier Communications	-92.75
12/10/2025	EFT	Frontier Communications	-468.50
12/10/2025	E-pay	EFTPS	-3,548.60
12/09/2025	E-pay	EDD	-392.19
12/09/2025	E-pay	EDD	-118.55
11/16/2025	11065	Berry's Saw Mill	-62.88
11/16/2025	11066	Co. of Sonoma Permit & Resource Mngt Dept	-2,232.89
11/16/2025	11067	Steve Krausmann.	-467.48
11/16/2025	11068	Barrio, Gabriel	-521.10
11/16/2025	11069	Citlau, Isaac D	-554.10
11/16/2025	11070	Citlau, Russell L	-784.97
11/16/2025	11071	Endsley, Stephanie R	-184.70
11/16/2025	11072	Fohner, Christopher Paul	-793.36
11/16/2025	11073	Goodwin, Tony J.	-230.87
11/16/2025	11074	Munoz Chavez, Lizet	-554.10
11/16/2025	11075	Schanz, Nathan R	-1,024.64
11/16/2025	11076	Shane, Stephen	-967.29
11/16/2025	11077	Tourady, Erica L	-1,414.61
11/27/2025	11078	Quantum Technology	-7,568.00
12/01/2025	11084	Caplan, Nancy K.	-646.45
12/01/2025	11085	Dewart, Alan	-692.62
12/01/2025	11086	Krausmann, Steven M	-606.80
12/01/2025	11087	Kulczewski, Sharon	-1,500.44
12/01/2025	11088	Schanz, Eric E.	-461.75
12/01/2025	11089	Citlau, Isaac D	-277.05
12/01/2025	11090	Citlau, Russell L	-1,062.03
12/01/2025	11091	Endsley, Stephanie R	-967.32
12/01/2025	11092	Fohner, Christopher Paul	-369.40
12/01/2025	11093	Goodwin, Tony J.	-415.58
12/01/2025	11094	Munoz Chavez, Lizet	-277.05
12/01/2025	11095	Schanz, Nathan R	-945.49
12/01/2025	11096	Shane, Stephen	-804.79
12/01/2025	11097	Tourady, Erica L	-713.21
12/10/2025	11098	All Cal Construction Services Inc.	-900.00
12/10/2025	11099	Bank of America Business Mastercard	-4,286.67
12/10/2025	11100	Barry, Paul	-326.15
12/10/2025	11101	BradyPlus	-67.13
12/10/2025	11102	Caplan, Nancy	-41.87
12/10/2025	11103	CAPRI	-2,349.50
12/10/2025	11104	Cazadero Supply	-139.87
12/10/2025	11105	Cazadero Volunteer Firefighters Associati	-475.23
12/10/2025	11106	Cazadero Water Company	-19.96
12/10/2025	11107	Complete Welders Supply	-93.70
12/10/2025	11108	EDD	-45.46
12/10/2025	11109	Kulczewski, Sherry	-792.70
12/10/2025	11110	Marin Sonoma Mosquito & Vector Cntrl Dist	-74.48
12/10/2025	11111	Nick Barbieri Trucking, LLC	-3,335.10
12/10/2025	11112	PJC & Associates, Inc.	-612.50
12/10/2025	11113	Shane, Steve	-21.84
12/10/2025	11114	Signarama	-1,935.01
12/10/2025	11115	Wattco	-13,914.98
12/10/2025	11116	Barrio, Gabriel	-488.16
12/10/2025	11117	Barry, Paul L	-731.21
12/10/2025	11118	Berry {volunteer}, Donald	-406.34
12/10/2025	11119	Citlau, Isaac D	-92.35
12/10/2025	11120	Citlau, Russell L	-350.93
12/10/2025	11121	Decarly {Strike Team}, John	-166.23
12/10/2025	11122	Dewart, Alan	-129.29
12/10/2025	11123	Endsley, Stephanie R	-110.82

Cazadero Community Services District
Bills Presented for Payment
November 13 through December 10, 2025

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
12/10/2025	11124	Fohner, Christopher Paul	-166.23
12/10/2025	11125	Goodwin, Tony J.	-878.54
12/10/2025	11126	Krausmann {volunteer}, Thomas	-18.47
12/10/2025	11127	Loewen, Thomas	-92.35
12/10/2025	11128	Miller {volunteer}, Redwood	-73.88
12/10/2025	11129	Munoz Chavez, Lizet	-73.88
12/10/2025	11130	Olson {Strike Team}, Cory	-55.41
12/10/2025	11131	Sani, Jacob R.	-793.36
12/10/2025	11132	Schanz, Eric E.	-221.64
12/10/2025	11133	Schanz, Nathan R	-721.07
12/10/2025	11134	Shane, Stephen	-350.93
12/10/2025	11135	Tourady, Erica L	-745.27
Nov 13 - Dec 10, 25			<u>-70,313.44</u>

Parmeter Park Safety Report
Cazadero Community Services District
POB 508
Cazadero Ca. 95421-0508

Jan thru March 2025:

Ongoing “boil water” notice in effect and notices are posted on restrooms exterior wall. No other obvious safety concerns with park or park equipment.

Alan Dewart
Park worker

Parmeter Park Maintenance Summary

Jan – March 2025

Cazadero Community Services District:

The park is in good overall condition. The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I regularly powerblow and sweep the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. a minimum of 3 times per week.

As previously reported, the tennis ct and basketball courts are going to need resurfacing. I'm not a resurfacing professional so the district should have a specialist assess and resurface the courts.

In Jan-Feb the district had a concrete saw company come out a do some sawing in prep for some concrete slab work in front of the restrooms. A district contractor then installed a new concrete slab along with concrete wall adjacent to Austin Creek Road. A contractor for the district repaired a water leak under the new slab near Austin Creek Rd.

The bathroom sinks and toilets are old but are functioning well.

There have been no incidents of vandalism, illegal dumping or abnormal activity.

Alan Dewart

Park worker

Parmeter Park Safety Report
Cazadero Community Services District
POB 508
Cazadero Ca. 95421-0508

April thru June 2025:

Ongoing “boil water” notice in effect and notices are posted on restrooms exterior wall. No other obvious safety concerns with park or park equipment.

Alan Dewart
Park worker

Parmeter Park Maintenance Summary

April thru June 2025

Cazadero Community Services District:

The park is in good overall condition. The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I regularly powerblow and sweep the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. a minimum of 3 times per week. I began weedwacking around park perimeter.

The bathroom sinks and toilets are old but are functioning well.

There have been no incidents of vandalism, illegal dumping or abnormal activity.

Alan Dewart

Park worker

Parmeter Park Safety Report
Cazadero Community Services District
POB 508
Cazadero Ca. 95421-0508

July thru Sept 2025:

Ongoing “boil water” notice in effect and notices are posted on restrooms exterior wall. No other obvious safety concerns with park or park equipment.

Alan Dewart
Park worker

Parmeter Park Maintenance Summary

July thru Sept 2025

Cazadero Community Services District:

The park is in good overall condition. The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I regularly power blow and sweep the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. a minimum of 3 times per week. I pressure washed the courts July and Sept. I continued weedwacking the perimeter.

The bathroom sinks and toilets are old but are functioning well.

On the morning of July 31 I discovered some illegally dumped garbage. 3 contractor bags totaling about 125 pounds. I notified Paul Barry. Mail was found in the garb with a Seaview Rd address. Per Paul I brought the illegal garb to Caz supply yard and dumped it into dumpster for the regular commercial pickup. I don't know of any further action that was taken by Paul or CCSD.

Alan Dewart
Park worker

Parmeter Park Safety Report
Cazadero Community Services District
POB 508
Cazadero Ca. 95421-0508

October thru November 2025:

Ongoing “boil water” notice in effect and notices are posted on restrooms exterior wall. No other obvious safety concerns with park or park equipment.

Alan Dewart
Park worker

Parmeter Park Maintenance Summary

Oct thru November 2025

Cazadero Community Services District:

The park is in good overall condition. The park restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat). I regularly power blow and sweep the park, courts, adjacent paths, parking areas and lower Austin Creek Rd. a minimum of 3 times per week. I pressure washed the courts in Oct.

The bathroom sinks and toilets are old but are functioning well.

Alan Dewart
Park worker

Facilities

My report for November:

I mopped the floors several times a week along with sweeping them. I cleaned the groves on the bottom of the windows where the windows slide. I cleaned the counter tops, stove, refrigerator microwave, and the fronts of the cupboards. several times a week. I cleaned both bathrooms including the toilets, sinks and the shower in the new bathroom. I replaced paper items as needed. I used the leaf blower in the front a couple of times. I washed the windows in the entrance as needed. I took the mop heads and rags home for washing and drying. Took the garbage and recycling bins out on Thursdays. I reminded the fire fighters to move the trucks on the 17th. I also mopped both offices as needed.

Hours 16

Nancy Caplan

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – November 12, 2025

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:41 PM on November 12, 2025. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, D. DeBeaune, and S. Griswold. Directors M. Berry and H. Canelis were absent. Chief Krausmann and AA Kulczewski were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

Director P. Barry reported that the vegetation management team is working Tuesdays and this Friday trimming along Cazadero Highway, they started at the mouth of the canyon; Sean Grinnell is retiring December 9, 2025; Rancho Adobe is going with Sonoma County Fire effective around June/July 2026; the last Measure H disbursement is the best yet; Sea Ranch, Gualala, and Timber Cove may merge; the new Cazadero Community Services District website will go live this Saturday..

5. Staff Reports

Facilities report is in the Board packet.

Chief Krausmann reported that the new type 6 will probably be completed mid to late December; stipend shifts are going well, we have about 85% coverage; 5266 needs maintenance, will be taking it to Luberman’s; he found a used Generac generator that has 300 hours on it, the Board will hold a special meeting on Sunday to approve to purchase it; the concrete is done at Station 2 and new insulated doors will be purchased; the firefighter training at Santa Rosa Junior College is 1 to 1 ½ years out, it’s quicker to go up to Mendocino to Shasta College, cost is around \$6,000 for Firefighter 1, he would like to find a way to help support the new firefighters maybe in working off the cost; he was successful in obtaining a TIF grant from the County in the amount of \$9,005.38 and a 50/50 Cal Fire Volunteer Fire grant in the amount of \$3,932.65, both will be used for radio equipment; he is following up on the Department of the Interior grant for a skid unit, he hasn’t been able to get ahold of anyone due to the government shutdown. The Call Report for October:

Nature of Call	Number of Calls
Medical Aid	6
Public Assist	1

6. Consent Calendar Items

On a motion by Director D. DeBeaune, Seconded by Director S. Griswold, the Board moved to approve the minutes for the October 8, 2025, meeting and the financials for the month of September 2025. VOTE: 3-0-0

7. Action Items

- a. **Job Description for Park & Rec Maintenance** – Adopted by the Board.

- b. **CA Dept. of Fish & Wildlife et al. Temporary Entry Permit** – Director P. Barry will sign the permit.

8. Discussion Items

- a. **Update on grants** – No update.
- b. **Update on District Logo** – Director P. Barry reported he took some pictures but didn't like them, he will wait until the water in the creek is higher.
- c. **Update on District Website** – Covered in Director P. Barry's Director Report.

9. Financial Reports

Bills totaling \$67,389.87 were presented for payment.

10. Correspondence

None.

11. Adjournment

On a motion by Director S. Griswold, Seconded by Director D. DeBeaune, the Board moved to adjourn the meeting at 8:12 PM. VOTE: 3-0-0

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date



*Cazadero Community Services District
Special Meeting Minutes – November 16, 2025*

1. Call to Order and Roll Call

The special meeting of the Cazadero CSD Board was called to order at 2:15 PM on November 16, 2025. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, D. DeBeaune, and S. Griswold. Directors M. Berry and H. Canelis were absent. Chief Steve Krausmann and AA Kulczewski were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

None.

5. Action Items

- a. **Purchase of New Generator for Station 2** – After some discussion, on a motion by Director S. Griswold, Seconded by Director D. DeBeaune, the Board moved to purchase a used Generac generator for Station 2 from the lowest bid obtained. VOTE: 3-0-0
- b. **Resolution 25/26-03 Approving the Department of Forestry and Fire Protection Agreement #7FG25140** – After some discussion, on a motion by Director S. Griswold, Seconded by Director D. DeBeaune, the Board moved to approve the agreement. VOTE: 3-0-0

6. Adjournment

On a motion by Director D. DeBeaune, Seconded by Director S. Griswold, the Board moved to adjourn the special meeting at 2:26 PM. VOTE: 3-0-0

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date

ACTION ITEMS

DISCUSSION ITEMS

CORRESPONDENCE